



CITY of CRYSTAL

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Posted: Oct. 17, 2025

City Council Meeting Agenda
Tuesday, Oct. 21, 2025
7 p.m.
Council Chambers/Zoom Meeting

The city manager's comments are bolded.

1. Call to Order, Roll Call, and Pledge of Allegiance
2. Approval of Agenda
The council will consider approval of the agenda.
3. Consent Agenda
The council will consider the following items, which are routine and non-controversial in nature, in a single motion:
 - 3.1 Approval of the minutes from the following meetings:
 - a. The city council work session on Oct. 7, 2025.
 - b. The city council meeting on Oct. 7, 2025.
 - 3.2 Approval of disbursements over \$25,000 submitted by the finance department.
 - 3.3 Approval of the list of license applications submitted by the city clerk.
 - 3.4 Adoption of a resolution accepting the donation of four fire suppression devices from the Plymouth Masonic Lodge for the Police Department.
 - 3.5 Approval of an amendment to the existing joint powers agreement with Hennepin County for the Joint Community Police Partnership (JCPP) liaison position.
 - 3.6 Adoption of a resolution declaring several diseased trees on private properties as public nuisances and order them abated.
 - 3.7 Adoption of a resolution approving updating the heating of the Public Works garage.
 - 3.8 Approval of the 2026 regular City Council meeting and work session schedule.
 - 3.9 Adoption of the 2026 fee schedule.
 - 3.10 Adoption of a resolution awarding a contract to WSB to provide professional services for the 2026 Street Reconstruction Project.

4. Open Forum

(The city council appreciates hearing from citizens about items of concern and desires to set aside time during each meeting for open forum. To provide ample opportunity for all, speaking time is limited to three minutes and topic discussion is limited to ten minutes. The mayor may, as presiding officer, extend the total time allowed for a topic. By rule, no action may be taken on any item brought before the council during open forum. The council may place items discussed during open forum onto subsequent council meeting agendas).

5. Public Hearing

5.1 The Mayor will open a public hearing to receive comment, and the Council will consider a resolution approving the assessment roll for the 2025 delinquent accounts.

Each year, the city notifies property owners of unpaid charges for city services received over the previous year (utility bills, nuisance abatements, administrative fines, etc.). In August, the Council set Oct. 21 as the time for the public hearing to receive comments on the outstanding charges. After holding the public hearing and entering into the record any objections received, recommend that the Council adopt the resolution approving the assessment roll for the 2025 delinquent accounts.

6. Regular Agenda

6.1 The council will continue the public hearing regarding civil penalties for violation of tobacco license regulations by Zahid Beverage Group, LLC d/b/a Crystal Liquor Warehouse, located at 6200 56th Ave. N.

At the Oct. 7 Council meeting, this item was continued to the Oct. 21 meeting to allow staff to verify the outcome of the state enforcement action. Staff confirmed that the violation was enforced, verified that the state did not return the subject contraband, and the case was not judicially appealed. To recap the matter, in March 2025, the Minnesota Department of Revenue seized contraband tobacco during an inspection at Crystal Liquor Warehouse. In June 2025, staff received notice from the state. Now, the City Council may impose civil administrative penalties against the license holder for this violation of state law and Crystal City Code section 1105.13. This is considered a second tobacco violation for Crystal Liquor Warehouse. According to the City Code in effect at the time of the offense, the City Council may impose a penalty of a \$1,500 fine and a five-day license suspension.

6.2 The council will consider civil penalties for violation of tobacco license regulations by Crystal Tobacco and Cigar Outlet Plus, Inc. d/b/a Tobacco Outlet, located at 123 Willow Bend.

Following routine tobacco license compliance checks during the spring of 2025, an employee of Tobacco Outlet was adjudicated for selling tobacco to a minor. The City Council may now impose civil administrative penalties against the license holder. This is the first tobacco violation for Tobacco Outlet. According to the City Code in effect at the time of the offense, the City Council may impose a penalty of a \$1,000 fine and a one-day license suspension.

6.3 The council will consider civil penalties for violation of liquor license regulations by VangCheng, LLC d/b/a Liquor Barrel Wine and Spirits, located at 5628 West Broadway.

Following routine liquor license compliance checks during the spring of 2025, an employee of Liquor Barrel Wine and Spirits was adjudicated for selling liquor to a minor. The City Council may now impose civil administrative penalties against the license holder. This is the first liquor violation for Liquor Barrel Wine and Spirits. According to the City Code in effect at the time of the offense, the City Council may impose a penalty of a \$1,000 fine and a one-day license suspension.

6.4 The council will consider civil penalties for violations of liquor license regulations by RPSM LLC, d/b/a Adair Liquor, located at 6001 42nd Ave. N.

This item involves two separate violations.

- a) **First, in November 2024, the Minnesota Department of Alcohol and Gambling Enforcement notified the city of a violation of Adair Liquor conducting sales of off-sale liquor prior to 11 a.m. on a Sunday. Now, the City Council may impose civil administrative penalties against the license holder for this violation of state law and Crystal City Code section 1105.13. This is considered a first liquor license violation for Adair Liquor. According to the City Code in effect at the time of the offense, the City Council may impose a penalty of a \$750 fine and a five-day license suspension.**

- b) **Second, in September 2025, the Minnesota Department of Alcohol and Gambling Enforcement notified the city regarding a violation of Adair Liquor purchasing alcohol from another licensed retailer for resale and selling alcohol to another party for the purpose of resale. Now, the City Council may impose civil administrative penalties against the license holder for this violation of state law and Crystal City Code section 1105.13. This is considered a second alcohol violation for Adair Liquor. According to the City Code in effect at the time of the offense, the City Council may impose a penalty of a \$1,500 fine and a five-day license suspension.**

Before acting on the civil penalties, the City Council should hear any comments from the representative(s) of Adair Liquor. It is at the council's discretion to direct staff if the recommended suspensions should be run concurrently or separately. These two violations should be voted on separately. Pursuant to the city ordinance and the penalty for the first violation, staff recommends that the City Council impose a one-day license suspension and a civil fine of \$750. Additionally, for the second violation, staff recommends that the City Council impose a \$1,500 fine and a five-day license suspension.

7. Announcements

- a. The city council will hold a special work session regarding the Town Center Vision Plan on Thursday, Oct. 23, at 6:30 p.m. in the upper community room at city hall.
- b. The next city council meeting is Tuesday, Nov. 4, at 7 p.m. in the council chambers at city hall and via Zoom.
- c. The city is accepting applications for several volunteer positions on our boards and commissions. We have openings on the Sustainability Commission, Inclusion and Diversity Commission, Planning Commission, Employee Review Board, and on the Metro Blue Line Business Advisory Committee. For more information, please visit the city's website.
- d. City council meetings and work sessions are open to the public. Current and previous meetings are available for viewing and listening at www.crystalmn.gov.

8. Adjournment

**Denotes no supporting information included in the packet.*

Have a great weekend; stay healthy. See you at Tuesday's meeting.